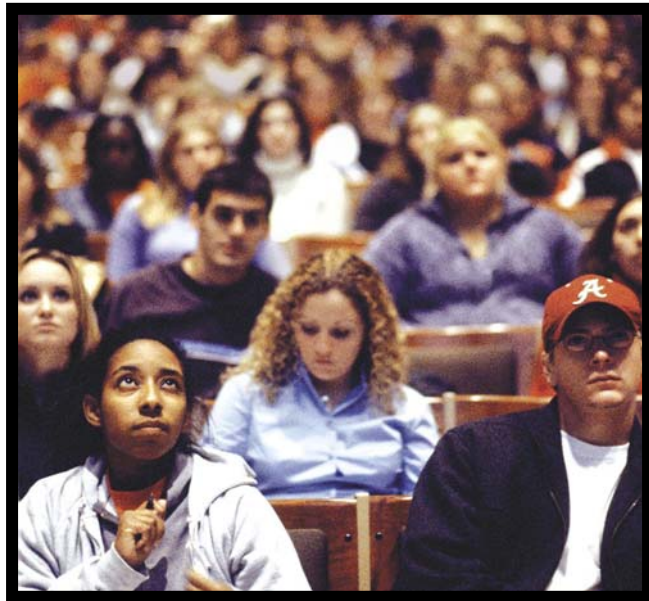


The College of Applied Health Sciences
University of Illinois at Urbana-Champaign

AHS Student Handbook

2008



Complete information regarding undergraduate policies and procedures

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Academic Policies

In This Section:

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Adding or Dropping Courses— Deadlines

Specific deadline dates for add and drop transactions are maintained at the following website <http://www.oar.uiuc.edu/current/>. Students are responsible for consulting these deadlines before attempting to make changes in the UI-Integrate Self-Service.

Auditing or Visiting Courses

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-305.html

If you would like to visit classes as a listener without participating in any of the exercises and without receiving credit, you must have the approval of the instructor and the dean of the college concerned. Written approval must be obtained on an official visitor's permit, available in the College Office.

Changing Course Sections

You may change sections of the same course subject to the policies of the department offering the course. Section changes are made through UI—Integrate Self-Service.

Course Registration

<https://apps.uillinois.edu/selfservice/>

All course registration is maintained in the UI-Integrate Self-Service. Students are required to consult with an academic advisor prior to registration each term.

Credit/No Credit Option

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-105.html

The credit-no credit grading option is designed to encourage student exploration into areas of academic interest that they might otherwise avoid for fear of poor grades. Restrictions applying to this grading option are listed below:

- A student on clear status may elect the Credit/No Credit option in consultation with his or her academic advisor.
- A student on probation may not elect this grading option.
- A maximum of eighteen credit hours under this option may be used as hours counted toward the 128 hours needed to meet graduation requirements.
- A maximum of two courses may be on this option during a given semester if a student is enrolled on a full-time basis.
- Only courses that are free electives should be placed on this option.

WARNING: Some graduate and professional schools do not look with favor on any courses taken under this option and may even invoke penalties against a student seeking admission which may preclude admittance. A penalty might be that the grade of NC may be calculated as a failing grade by such schools. Other students, such as NCAA regulated ones, need to be careful before electing this option if under other sets of regulations outside of those governing the UIUC.

Class Attendance

Regular class attendance is expected of all students. Policies regarding class attendance will be outlined in the syllabus in each of your courses. The college does not provide excuses for missed classes or assignments during the semester. Contact your individual instructors concerning such absences.

Dropping Courses

A student may drop a course after consultation with their academic advisor. A student cannot violate the normal Progress toward Degree rule in the process of dropping courses. If the rule is violated, the student is subject to the academic drop rules of the College and the University. It is important to be aware that dropping courses can have a negative impact on financial aid status, GPA and insurance coverage through a parent's employer. The student is responsible for any academic or financial consequences of this action.

Emergencies/Absences

In the event of an emergency that will require you to be absent from class, we strongly encourage you to contact the Emergency Dean in the Dean of Students Office (333-0050).

Extensions/ "I" Grades

In rare cases, a student will be granted an approved extension of time to complete the final examination and/or other course requirements. A student who believes that his or her set of circumstances might warrant this type of action should contact the AHS Academic Dean as soon as possible. The instructor of the course cannot grant an I grade without AHS College approval. In most cases, the Academic Dean will make contact with the course instructor before granting the I grade.

Extensions are considered for students who have completed all but the final exam or paper and are not considered for students who have a substantial amount of class work to complete. The circumstances under which an extension is considered must be significant and documented. The work approved for an extension must be completed by the end of the 8th week of classes for the next semester. Outstanding I grades will be forced to an 'F'.

Final Examinations

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-201.html

The noted regulations will be applied with the understanding that the University must reasonably

accommodate a student's religious beliefs, observances, and practices in regard to the scheduling of final examinations if the student informs his or her instructor of the conflict within one week after being informed of the examination schedule. Any student may appeal an adverse decision.

Maximum and Minimum Course Loads

The college requires that students register and maintain enrollment in at least 12 semester hours but not more than 18 semester hours. All exceptions to this policy must be cleared by your academic advisor. If you drop below 12 hours without the prior approval of the college, you may lose the privilege of further enrollment in the college.

Repeating Courses

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-309.html

If you have earned a grade of D- or better in a course, you may not earn additional credit toward graduation by repeating the course. If you repeat the course, you forfeit the credit already earned. The original grade remains on your record. Both the original and subsequent grades are included in your grade-point average if the course is acceptable toward graduation, but the credit is counted only once. Failure to pass the repeated course will not restore the original credit. You may repeat a course in which you have earned an F. The F is not removed from the record, however, and both grades are used in computing your GPA.

Academic Eligibility

In This Section:

Academic Probation and Drop Status
Normal Progress toward Degree
Changing Majors/Colleges
Advising Holds

Academic Probation and Drop Status

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-110.html

Probationary status is designed to warn a student that they are in scholastic jeopardy. Inadequate grade point averages and/or failure to make academic progress towards a degree may result in

a student being placed on probation or being dropped from the University. A student on probation is expected to maintain a normal full-time course registration (12 to 18 credit hours without petition) and is not eligible for the Credit/No Credit option. Academic probationary status at the University of Illinois may not be cleared by attendance at another institution. Unsatisfactory progress results in the probation levels as follows:

Beginning Freshmen (less than 12 semester hours completed at the time of admission)

Beginning freshmen who do not earn at least a 2.0 (C) average his or her first academic term is placed

on a 2.0 probation level for his or her next academic term of attendance.

Students Other Than Beginning Freshmen

Students whose UIUC cumulative average is 2.0 or better and who do not earn at least a 2.0 (C) average in any academic term are placed on a 2.0 probation level for their next academic term of attendance. A student whose UIUC cumulative average is 1.75 to 1.99 inclusive is placed on a minimum 2.25 probation level. A student whose UIUC cumulative average is less than 1.75 is placed on a minimum 2.3 probation level. A student may be placed on a "probationary status" at any time when, in the judgment of the college, his or her scholastic record warrants such action. Likewise, the probation rules may be waived when, in the judgment of the college, a student's scholastic record indicates that the warning provided by the probationary status is unwarranted.

If you achieve at the level required by your probation, but your cumulative GPA remains below 2.0 and you have met all other academic eligibility and progress requirements, you will be approved to continue on a probationary status until such time as you have achieved clear standing. All probation averages are based on a minimum course load of 12 academic hours.

Students placed on probationary status will be expected to sign an academic contract and to meet regularly with their academic advisor and the enrichment and opportunities program coordinator as part of their academic requirements while on probation.

Normally you will have had the benefit of being warned by having been placed on a probation status prior to being subjected to the rules that govern being dropped from UIUC. However, there are some instances when a student on clear status may go directly to drop status:

- A student is dropped if at least a 1.0 (D) average is not earned in any given semester. This rule may be waived for students enrolled in Summer Session.
- A student is dropped if he or she failed to meet the requirements of his or her probation level unless he or she earned at least a 2.0 average for the current semester and his or her cumulative average is at least a 2.0 (C).
- A student who fails to make satisfactory progress towards a degree is dropped. This drop can come during any given academic term in progress and/or at the end of any given academic term.

Once on academic drop, the student will remain in that status for twelve consecutive months. A student may request a waiver of this time line through the AHS Academic Deans. Immediate re-entry will only be granted in exceptional cases when there is good evidence that the cause of the poor academic performance has been corrected.

Normal Progress toward Degree

You are responsible for making normal progress toward your degree and for meeting the graduation requirements in your curriculum. Academic advisors are available to discuss your academic objectives, selection of courses and similar matters of concern. It is not their function, however, to make sure you meet graduation requirements. You are required to be a full-time candidate for a degree at the Urbana-Champaign campus unless you have received specific approval from the AHS Academic Deans to do otherwise. You are required to make normal progress towards your degree; meaning, you should take an average of 15 hours per semester.

The College continuously monitors the degree progress of all its students. No student will be allowed to continue enrollment in a declared AHS major while pursuing requirements for another major or a program in another college at the expense of fulfilling degree requirements in their declared major. The student must be enrolled in a minimum of three hours of departmental courses each semester. If at any time it is determined that a student is not making sufficient progress towards degree completion, that student will be advised of specific progress deficiencies and given the opportunity to enter into an academic agreement to correct such deficiencies during the next term of enrollment. Students who fail to accept or who fail to meet the conditions of their academic agreements may lose their eligibility to continue enrollment in the College as a consequence of their failure to meet established eligibility and progress requirements.

Change of Major/College

Students who wish to change their major of college should inform their academic advisor of their plans. Students who do not inform their advisor may be placed on an "advising hold", restricting registration. Students are responsible for meeting transfer requirements for the new major/college they are applying into.

Advising Holds

Students failing to meet with their academic advisor regarding course/degree planning, or taking coursework inappropriate for the major, may have

an advising hold place on their registration account. Students should contact their academic advisor if an advising hold has been activated.

Academic Standards

In This Section:

Academic Integrity
Grading System
Computation of Grade Point Average
Grade Reports
Grade Appeals
Late petitions/Academic Requests

Academic Integrity

http://www.admin.uiuc.edu/policy/code/article_1/a1_1-401.html

The University has the responsibility for maintaining academic integrity so as to protect the quality of education and research on our campus and to protect those who depend upon our integrity. It is the responsibility of the student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. It is the responsibility of the faculty to establish and maintain an environment that supports academic integrity. An essential part of this faculty responsibility is the enforcement of existing standards of academic integrity; where faculty do not discourage and act upon violations of which they become aware, this has the effect of undermining respect for those standards.

Faculty members should provide students with a clear statement of their expectations concerning academic integrity. In these regulations, "faculty" includes an instructor or authorized staff member who supervises any academic endeavor. Students have been given notice of this rule by virtue of its publication. Regardless of whether a student has actually read this rule, a student is charged with knowledge of it. Ignorance of a rule is never a defense.

Grading System

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-102.html

The University uses a 4-point system of computation that includes plus (+) and minus (–) grades. The numerical values assigned to letter grades are listed. This method of calculation is used to determine honors, probationary and drop status, financial aid, scholastic awards and transfers between colleges on this campus.

Grade Value

A+	4.00
A	4.00
A–	3.67
B+	3.33
B	3.00
B–	2.67
C+	2.33
C	2.00
C–	1.67
D+	1.33
D	1.00
D–	0.67

Computation of Grade Point Average

To determine your GPA, multiply the number of grade points by the number of hours for each course. Add the total number of grade points; then divide by the total number of hours taken that semester.

A grade point average calculator is also available for your use.

<http://www.ahs.uiuc.edu/advising/asp/default.htm>

Other Symbols with Impact on Grade Point Averages

- I Temporary extension by Academic Deans. Will be converted to a letter grade by the instructor or, at the expiration of the deadline, this grade is replaced with an "F."
- IP Indicates a course is still in progress which will receive a grade at a future date by the instructor which may or may not affect the grade point average.
- ABS Student was absent from the final exam without an excused absence. This grade will count as a failing grade.

Other Symbols with No Impact on Grade Point Averages

- CR Credit earned for the course. Letter grade would have been a "C" or better.
- NCR No credit earned for course. Letter grade would have been a "C-" or lower.
- S Credit earned for the course.
- U No credit earned for the course.
- W Indicates an approved withdrawal (after the deadline date) from the course without any credit earned.

Grade Reports

<http://www.oar.uiuc.edu/current/grades/index.html>

Semester grade reports are posted to the University's Office of Admissions and Records website listed above. We encourage you to share the report with your parent(s) or guardian(s). Grades are not mailed to permanent addresses.

Grade Appeals

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-107.html

If you have questions regarding your semester grade in a course, confer directly with the instructor. If you also believe the grade awarded is demonstrably improper by reason of capricious or arbitrary grading, you should confer directly with the instructor of the course or, if the instructor is unavailable, with the head of the department. If you are unable to arrive at a mutually agreeable solution, you may file a written appeal with the Capricious Grading Committee of the department offering the course. Prompt attention to these concerns is important. The appeal must be filed within six working weeks after the start of the next semester.

Petitions/Late Academic Requests

Students requesting late drops (dropping of a course(s) after the set UIUC academic deadline) should speak with their academic advisor. Should the advisor and students feel it is in the best interest of the student to drop a course(s), and then a petition, available in the Dean's Office or the departmental advising office, should be completed. Late drops will only be considered in cases where there is strong supporting documentation that an event, occurrence, etc. has had a significant impact of the student's ability to succeed in the class. Performing poorly in the class is not a justification for dropping a class late. All other academic requests such as late credit/no credit options, course substitutions, or changes to a schedule should be discussed with the student's academic advisor.

Enrollment Status

In This Section:

- Non-Degree Enrollment
 - Registration Cancellation
 - Withdrawal
-

Non-Degree Enrollment

Please consult with College office prior to attempting to register as a non-degree student. Applications for non-degree status are only accepted under specific circumstances and require

a dean's signature. Registration begins on the fourth day of instruction and continues until noon of the eleventh day of instruction. (No late fee will be charged for these students.)

Registration Cancellation

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-308.html

If a student decides not to attend the academic term for which he or she is registered, he or she must use UI-Integrate Self-Service and drop all courses no later than 5:00 PM of the last business day before instruction for that term. This action is a

cancellation which avoids any liability for payment of tuition and fees. If a student fails to exercise this option by the above deadline then he or she needs to withdraw from the University. The student must come to the College office and a withdrawal form must be completed by a dean. Once the term has started, you cannot drop your last class as you must withdraw because you are responsible for tuition or fees.

Withdrawal

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-313.html

If you are unable to complete the courses you began for a semester, you must initiate withdrawal from the University at the college office. You should not stop going to classes thinking that continued absence constitutes withdrawal. On the contrary,

absence through the final examination period will mean that you fail those courses. A record of failures because of absences may make it difficult for you to return to this University or to enter another college or university.

You must obtain clearance for withdrawal from the college office and the Dean of Student's office. You are urged to discuss your intended withdrawal with a dean and your parent(s) or guardian before initiating the clearance procedure. If you plan to "stop out"—that is, leave the University for a semester or longer after the end of a semester—formal withdrawal procedures are not required. However, a dean will be happy to talk with you about your plans while out of school and about re-entry procedures.

Graduation Requirements Common to All AHS Students

In This Section:

General Education
Foreign Language
Total Hours
Minimum Grade Point Average
Residency
Undergraduate Minors
Graduation List

- Social & Behavioral Sciences
 - Humanities & the Arts
 - Cultural Studies is a two course campus requirement:
 - One course in Non-Western/US Minority Culture(s)
 - One course in Western/Comparative Culture(s)
- Courses that appear on multiple lists may be used to fulfill more than one requirement. While a single course can satisfy multiple requirements, the credit hours will only be counted once.

General Education

<http://courses.uiuc.edu/cis/schedule/urbana/2008/Fall/all/>

The UIUC Senate adopted a revised set of General Education requirements in 1989. Many of the current General Education requirements are completed through courses already prescribed within the curriculum of choice. All students must complete:

- Composition I
- (Community Health, Kinesiology and Recreation, Sport and Tourism require a speech performance class.)
- Advanced Composition
- Quantitative Reasoning I
- Quantitative Reasoning II
- A minimum of six semester hours in each of the following categories: (Please note that most of the curriculums exceed the minimum.)
- Natural Sciences & Technology

Foreign Language Requirement

<http://courses.uiuc.edu/cis/gened/urbana/2008/Spring/language.html>

Effective for all entering freshmen in Fall 2000 and later, the following language requirement must be completed for graduation. This requirement may be satisfied by:

- Successfully completing a third-semester college-level course in a language other than English;
- Successful completion, in high school, of the third year of a language other than English; or
- Demonstrating proficiency at the third semester level in a language proficiency examination approved by the College of Liberal Arts and Sciences and the appropriate department.

If you enter UIUC without three years of the same foreign language in high school, you must take a

foreign language placement test to determine the courses in which you should enroll.

Total Hours

Students must successfully complete at least 128 semester hours to graduate in the College of Applied Health Sciences.

Minimum Grade Point Average

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-802.html

All candidates for a degree must have at least a 2.0 (C) average on all University of Illinois credits counted for graduation requirements and at least a 2.0 average on the combined transfer and University of Illinois credits counted for graduation requirements.

Residency

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-901.html

Students must have completed their first ninety (90) or last thirty (30) semester hours in residence at UIUC. All students must have a minimum of sixty (60) semester hours from any approved four year institution, after attaining junior status, in addition to the preceding required residency. (Inter-sessions and Summer Sessions taken at another institution will not be considered as breaking the residency requirement.)

Undergraduate Minors

<http://www.provost.uiuc.edu/programs/advising/minors.html>

Undergraduate students enrolled in a degree program at the UIUC are not required to complete a minor for degree certification. However, many find this a desirable opportunity to study at some depth in subject matter of additional interest to their major field of study. To officially pursue a minor on this campus, students must be aware of the

information and follow the procedures outlined below. The completion of the minor is an optional degree requirement to the baccalaureate program. The sponsoring department of the minor is responsible for informing students of the approved requirements for the minor and for any advising associated with the minor.

Students' enrollment periods will not be extended for the purpose of completing a minor. No priority on class registration will be given for courses required in the minor. Minor(s) will not be added retroactively to a student's record after graduation. The student is responsible for notifying their academic advisor of the desire to pursue a minor by completing and appropriately filing the Statement of Intent to Pursue a Campus-Approved Minor. In the event of an Inter College Transfer (ICT), the student is responsible for notifying her/his new college of intent to pursue a minor by providing the Statement of Intent form.

The Statement of Intent to Pursue a Campus-Approved Minor may be submitted to the student's college of enrollment after 60 hours have been earned, and must be submitted no later than 5:00 p.m. of the first day of classes in the term of the student's graduation. Any variance from courses required in the minor must be approved on the Minor's Modification Form by the unit sponsoring the minor and submitted to the student's college office by 5:00 p.m. of the first day of class in the term of the student's graduation. The student is responsible for notifying her/his college of cancellation of the minor by use of the Minor's Modification Form.

Graduate List/Pending Degree List

The semester before anticipated graduation, seniors should add their names to the pending degree list, available through the UI Integrate System.

Honors Programs

In This Section:

Dean's List
Honors at Graduation
James Scholars Program

Dean's List

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-401.html

The names of undergraduates who have achieved grade point averages for a given semester in the top 20 percent of their college class will be included on a list prepared for the dean of the college. To be

eligible for Dean's List recognition, Students who successfully complete a minimum of 14 graded UIUC semester hours and who have earned a minimum of a 3.65 grade point average will be placed on the Dean's List for that semester. Only grades in hand at the time the list is compiled will be considered in determining eligibility unless it can be established that the final grade average will be above the minimum required regardless of the grade eventually received; students with I, DF, or missing grades will be added as soon as letter grades are received and eligibility can be determined. Credits earned during the semester through proficiency and advanced placement examinations may not be counted toward the 14-semester-hour requirement.

Honors at Graduation

University Honors – Bronze Tablet

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-404.html

Continuous academic achievement is recognized by inscribing the student's name on a Bronze Tablet that hangs on a wall of the Main Library. To qualify, an undergraduate student must have at least a 3.5 (A = 4.0) cumulative grade point average for all work taken at the University through the academic term prior to graduation, and rank, on

the basis of his or her cumulative grade point average (including University of Illinois at Urbana-Champaign and transfer work, if any) through the academic term prior to graduation, in the top 3 percent of the students in his or her college graduating class.

Transfer students, in addition to meeting the general rules for qualification, must satisfy two additional requirements: they must have cumulative University of Illinois at Urbana-Champaign grade point averages as high as the lowest ones listed for students in their colleges who qualify on the basis of having completed all of their work at the University of Illinois at Urbana-Champaign; and they must earn 40 or more semester hours at the University of Illinois at Urbana-Champaign through the academic term prior to graduation.

For the purpose of this award, college graduating class means all students receiving bachelor's degrees from the same University of Illinois at Urbana-Champaign college between July 1 of each year and June 30 of the next.

For the purpose of this award, academic term prior to graduation means: for August graduates, the preceding spring semester; for October graduates,

the preceding spring semester; for January graduates, the preceding summer session; for May graduates, the preceding fall semester. The list will be determined each year after grades for the fall semester are available. To be considered in the calculation of University Honors, all grade corrections must be recorded by the end of the eighth week of the spring semester.

College Honors

Honors

A student must have earned a UIUC grade point average of 3.250 or higher based on a minimum of 55 graded semester hours.

High Honors

A student must have earned a UIUC grade point average of 3.500 or higher based on a minimum of 55 graded semester hours.

Highest Honors

A student must have earned a UIUC grade point average of 3.750 or higher based on a minimum of 55 graded semester hours.

James Scholars Program

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-403.html

The Edmund J. James Scholar Program in the College of Applied Health Sciences is designed for undergraduates who have demonstrated exceptional ability through superior academic performance. Designation by the University as "James Scholars" recognizes students of extraordinary ability and achievement. The program provides opportunities for these students to use their time and talents in ways that can further enrich their educational experience. It entitles students to certain academic privileges, including early registration time and extended use of library facilities, and charges them with the responsibility for seeking sustained intellectual achievement throughout their undergraduate careers.

The top incoming freshmen are invited to participate in the James Scholar program. These students are notified of their designation with a letter from the dean of the college. Continuing or transfer students with a 3.5 cumulative and semester grade point average may self nominate. Certified James Scholars must continue to meet program requirements each academic year to remain in good standing.

To be certified as a James Scholar each year, student must complete at least two honors courses

(freshman are only required to complete one) during the academic year and earn a 3.5 cumulative and semester grade point average and complete 14 graded hours (Freshman only are

required to have 12 graded hours after the fall semester). At the end of each academic year, the transcripts of James Scholars are examined to determine if these criteria have been fulfilled.

Limitations on Credit Toward Graduation

In This Section:

Aviation Courses
Graduate Level Credit
Music Ensemble Courses
Religious Foundation Course
ROTC Courses

Aviation Courses

The College of Applied Health Sciences will accept a maximum of twenty-four (24) hours of the following aviation courses as free electives only; in no case may such additional courses be used to satisfy any other degree requirements. The following pilot training courses may be used as elective hours toward the total hours needed for graduation.

Pilot Training Curriculum Courses

- AVI 101 Private Pilot, I
- AVI 120 Private Pilot, II
- AVI 121 Private Pilot, Re-qualification
- AVI 130 Commercial-Instrument, I
- AVI 140 Commercial-Instrument, II
- AVI 200 Commercial Pilot, I
- AVI 210 Commercial Pilot, II
- AVI 211 Commercial Pilot, II – M.E.
- AVI 320 Flight Instructor-Airplane
- AVI 322 Instrument Flight Instructor
- AVI 324 All Attitude Orientation
- AVI 350 Practice Teaching-Airplane
- AVI 358 Human Factors
- AVI 380 Multiengine Land
- AVI 381 Cockpit Resource Management
- AVI 391 Special Flight Ratings
- AVI 392 Flight Instructor CFII and ME
- AVI 393 Turboprop Pilot Orientation
- AVI 429 Hum Comp Interaction Lab
- AVI 441 Interactive Sys Model and Des
- AVI 455 Aviation Accident Analysis
- AVI 456 Hum Perf and Eng Psych
- AVI 495 Aviation Psychology

Graduate Level Credit

Some courses at the 400-level may be taken for graduate school credit. To receive graduate credit as an undergraduate student requires the permission of the Graduate College. Courses taken as graduate credits do not apply toward the undergraduate semester hours required for graduation for a Bachelor's degree. The Graduate College rather than Applied Health Sciences gives ultimate approval for graduate credit by undergraduate students.

Music Ensemble Courses

The College of Applied Health Sciences will accept a maximum of eight (8) hours of the following Music (orchestra, band, or ensemble) courses as free electives only: Music 250–276 and Music 450.

Religious Foundation Courses

Credit hours are not accepted as hours toward graduation or free electives for these courses.

ROTC Courses

Military service credit is not accepted by the College of Applied Health Sciences. However, those students enrolled in Army, Navy or Air Force ROTC programs may apply a maximum of six (6) hours of credit toward their AHS degree. Only those courses on the approved ROTC Course list will be accepted for credit.

Army ROTC

- MILS 301 Leadership and Problem Solving
- MILS 302 Leadership and Ethics
- MILS 341 Leadership and Management
- MILS 342 Officership

Air Force ROTC

- AFAS 331 AF Leadership and Mgt I
- AFAS 332 AF Leadership and Mgt II
- AFAS 341 National Security Studies I
- AFAS 342 National Security Studies II

Navy ROTC

- NS 301 Navigation/Naval Operations I
- NS 302 Navigation/Naval Operations II
- NS 323 History of Amphibious Warfare

Special Credit Options

In This Section

Advanced Placement and International Baccalaureate
College Level Examination Program
Concurrent Enrollment—Parkland College
Guided Individual Study/Correspondence Courses
Intercampus Registration
Proficiency Examinations

Advanced Placement and International Baccalaureate

<http://www.oar.uiuc.edu/future/academics/placement.html>

The Advanced Placement (AP) Program allows high school students to pursue college-level study before entering college. National examinations are administered each May through the College Board. Departments award credit according to each score on the five point scale of the AP Program. Have your scores sent to the University of Illinois at Urbana-Champaign directly from the College Board. Hours of AP credit are recorded on students' official University transcripts (not actual grades or scores). Recent profiles of incoming freshmen show nearly 48% enter UIUC with credit received through the AP Program.

The International Baccalaureate (IB) Program offers a curriculum covering either the last two years of secondary education or the twelfth and thirteenth grades in a thirteen-grade system. Successful completion of the program is based on the completion of course work and passage of internationally prepared examinations. The specific credit and placement policies for IB examinations recognized by this campus are given below. This information is subject to change upon annual review by each department concerned.

College Level Examination Program

<http://www.cte.uiuc.edu/dme/Placement/index.htm>
Effective Fall 2003, the University of Illinois at Urbana-Champaign is not granting proficiency credit to incoming undergraduate students based on scores from either the paper-and-pencil or the computer-based CLEP examinations.

Concurrent Enrollment—Parkland College

Students seeking enrollment at Parkland College during an academic term in which they are also enrolled at UIUC, should complete a concurrent enrollment form. Students will need their academic advisors signature in order to enroll in Parkland courses. Concurrent enrollment forms are available from the departmental advising offices and the AHS Dean's Office.

Guided Individual Study/Correspondence Courses

<http://www.continuinged.uiuc.edu/outreach/gis.cfm>

Guided Individual Study (GIS) provides instruction on an individual basis. You learn at your own pace using self-instructional course materials, which may include printed or online materials, a variety of audiovisual aids, and computer resources. You contact your instructors, submit assignments, and receive feedback on graded assignments by mail and, for online sections, electronically. Many courses in a wide range of subject areas are available for undergraduate credit.

Enrollment is open to students in degree programs, on-campus UIUC students, off-campus University of Illinois students, high school students, students enrolled at other colleges and universities, and individuals studying on their own. However, note that enrollment in a Guided Individual Study (GIS) course does not constitute admission to the University of Illinois.

A student may use correspondence courses to fulfill some of his or her degree requirements in the College of Applied Health Sciences. All correspondence coursework is subject to the following:

- Students enrolled for courses in residence must obtain approval of the AHS Academic Deans to concurrently enroll in correspondence courses.
- Students are limited to a maximum of three correspondence course enrollments at any given time. Students on drop status, with the approval of the Academic Deans, may be allowed to enroll in correspondence courses and/or extramural courses.
- Students not currently enrolled at UIUC, with the approval of the Academic Deans, may be allowed to enroll in correspondence courses and/or extramural courses.

Intercampus Registration

<http://www.oar.uiuc.edu/current/registration/intercampus.html>

Proficiency Examinations

http://www.admin.uiuc.edu/policy/code/article_3/a3_3-203.html

Departmental proficiency examinations are administered in individual sessions or scheduled group sessions during the semester. Departmental offices can provide information regarding test dates, places of administration, types of examination, and references that might be used when preparing for examinations. Course descriptions and prerequisites are listed in the Courses Catalog. Proficiency examinations are generally given without cost to students, but fees may be charged to defray the cost of proficiency examinations prepared by agencies outside the University. All regulations governing proficiency examinations will be applied in the context that the University must reasonably accommodate a student's religious beliefs, observances, and

practices in regard to scheduling of proficiency examinations if the student informs the person responsible for the scheduling of such examinations of the conflict within one week after being informed of the examination schedule. Any student may appeal an adverse decision.

An enrolled undergraduate student who passes a proficiency examination is given credit toward graduation for the amount regularly allowed in the course (1) if it does not duplicate credit counted for admission to the University or credit earned through some other testing program and (2) if it is acceptable in the student's curriculum. No official record is made of failures in these examinations, but some departments may keep records to prohibit students from retaking the examinations. General campus policy information regarding proficiency examinations can be found in the Code of Policies and Regulations Applying to All Students. Transfer students should consult the Admission for Transfer Applicants section for the policy on acceptance of proficiency credit for admission purposes.

Contact Information/Resources

In This Section:

AHS Dean's Office

AHS Academic Advisors

**Mannie L. Jackson Illinois Academic
Enrichment and Leadership Program (I-LEAP)**

AHS Dean's Office

110 Huff Hall; 1206 South Fourth Street
Champaign, IL 61820
217-333-2131

AHS Academic Advising

Your academic advisors are a great resource and are available to assist in course selection, degree planning, career counseling, graduate school preparation, and to provide general academic support. Students should meet with their academic advisor at least once every semester to discuss course selection and progress towards degree.

Community Health

Carol Firkins
125 Huff Hall; 217-333-2307

Kinesiology

Kim Colantuono; Megan Farris
155 Freer Hall; 217-333-2461

Recreation, Sport and Tourism

Becca Bregel
220 Huff Hall; 217-244-2695

Speech and Hearing Science

Kathi Ritten
221 Speech and Hearing Bldg; 217-333-2230

Mannie L. Jackson Illinois Academic Enrichment and Leadership Program

The Mannie L. Jackson Illinois Academic Enrichment and Leadership Program (I-LEAP) is for first-generation students and those from underrepresented groups. The program also serves student athletes, students that received awards the President Award Program, Educational Opportunities Program, and the Promise Program. The I-LEAP Program helps ensure completion of degrees and the acquisition of skills for lifelong success and provides mentorship, academic skill development, career leadership training, and one-on-one support.

Director

Sheri Shaw, 229 Huff Hall; 217-333-4964

Academic Skills Specialist

Kirkshinta Turnipseed, 231 Huff Hall; 217-333-0861